

The 2025 Advancing School Mental Health Conference

Building Resilient Futures:

Advancing School Mental Health for Success in School, Life, and Work

Request for Proposals Planning Guide



December 2-4, 2025 · Orlando, FL



This document is for planning purposes only to help you organize your proposal materials and responses. **All proposals must be submitted online by May 2, 2025, at 11:59pm PT** to be considered for acceptance.

**SUBMIT
PROPOSAL
ONLINE HERE**

Step 1: Presentation Information

1. **Presentation Title** (<125 characters)
2. **Presentation Type**
 - a. Conference Session (60 min)
 - b. Intensive Training Session (180 min)
 - c. Poster (90 min)
 - d. Symposia (90 min)
3. **Abstract** (<5,000 characters). Comprehensive description of your proposed presentation including the following elements (if applicable): Background/Context, Methods, Results/Data/Impact.
4. **Presentation Description** (<500 characters). Brief description of your presentation for attendees to view.
5. **Intended audiences** (select all that apply): Administrators, Child & Family Advocates, Child-Serving Agency Staff, Educators, Families, Health Professionals, Mental Health Providers, Paraprofessionals, Policymakers & Legislators, Researchers, Youth, Write-in.
6. **Tags** (select all that apply): Advocacy & Policy, Age: Early Childhood, Age: K-12, Age: Higher Education, Alternative Education, Assessment, Clinical: Ethics, Clinical: Legal, Clinical: Supervision, Financing & Sustainability, Implementation Frameworks & Strategies, Level: Classroom, Level: District, Level: International, Level: National, Level: School, Level: State/Entity, Measurement-Based Care, Mental Health Consultation, Quality Improvement, School-Community Partnerships,

Screening, Special Education, State & District Capacity Building, Substance Use, Technical Assistance, Tier 1: Mental Health Promotion, Tier 2: Prevention & Early Intervention, Tier 3: Mental Health Intervention & Treatment, Trauma-Informed Healing-Centered Care, Workforce: Building the Mental Health Pipeline, Workforce: Pre-Service Training, Workforce: Professional Development, Youth & Family Partnerships.

7. **Symposia proposals only:** Include the title and brief (<300 character) description of each presentation or paper (3 max).
- Presentation #1 Title & Description
 - Presentation #2 Title & Description
 - Presentation #3 Title & Description

Step 2: Presenter Information

Required for all presenters.

- First Name
- Last Name
- Job Title
- Organization
- Email Address
- Work Address
- Curriculum Vitae (CV) or Resume
- Conflict of Interest Form
- *For symposia proposals:* indicate which presenter(s) will serve as chair and discussant.

Step 3: Continuing Education

Does not apply to poster submissions.

- Three APA-style references published 2015-2025 that support your presentation content,
- Three learning objectives, each with:
 - Topics/Content
 - Method(s)
 - Presenter(s)
 - Approximate duration in minutes

Learning objective methods can include slides, active discussion, panels, interactive activities, videos, role playing, demonstrations, case examples, question and answers, skill practice, or other effective adult learning methods!