|  |  |  |
| --- | --- | --- |
| Full facility name: | Date of test: | Test Completion Date: |
| Which change idea does this test? | | |
| Which driver is this test related? | | |

**PDSA WORKSHEET**

Do

Study

Act

Plan

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **PLAN**  What questions do you want this test to answer?  Briefly describe the test:  What do you predict will happen?  **PLAN**   |  |  |  |  | | --- | --- | --- | --- | | List the tasks necessary to complete this test (what) | Person responsible (who) | When | Where | | 1. |  |  |  | | 2. |  |  |  | | 3. |  |  |  | | 4. |  |  |  |   How will you know that the change is an improvement? Plan for collection of data: | **DO:** Test the changes.  Was the cycle carried out as planned? Yes ⁪ No  Record data and observations.  What did you observe that was not part of our plan?  **STUDY:**  Did the results match your predictions? Yes ⁪ No    Compare the result of your test to your previous performance:    What did you learn?  **ACT:** Decide to Abandon, Adapt, Adopt  Abandon: Discard this change idea and try a different one.  Adapt: Improve the change and continue testing.  Describe what you will change in your next PDSA  Adopt: Select changes to implement on a larger scale and develop an implementation  plan and plan for sustainability |