I. Introduction of Chart Review Checklist – Lindsey Weekley

- Chart review checklist
  - Used as an auditing tool for files, to provide ongoing chart reviews with staff
    - Worked with UMB to make the document user friendly
    - Ensures we maintain compliance with CSA and local Beh. Health authorities
    - Enhances regular file checking and quality of services for families
    - Decreases stress by providing structure for supervisees and supervisors
  - Used at the Center for Children
    - Staff complete a similar form that walks through the COMAR regulations and what documents need to be included in the chart
    - Staff brings the form and client files to supervision
    - It is the staff responsibility to complete the form, while supervisors review the file and form, make corrections, and then sign off
    - Supervisors give staff a timeline to resubmit the file if there are corrections
    - Adapt how the form is utilized based on your organization
  - Edits to the form
    - Intentionally less agency specific and more adaptable
    - Lists COMAR regulations and when CFT meetings need to happen

- SBIRT and CRAFFT
  - Used for children aged 10 years and older

- CASII
  - CSA use CASII to determine residential level of care

- Changes to COMAR
  - CMS and BHA are working through requested changes impacting care coordination
  - Must complete a CASII upon admission to CCO services
    - Regs published in new contracts (as of October 1, 2019) but not released
  - CASII
    - Online training available for 100 dollars
    - Some of the cores requested rollover funds for training
    - Currently researching other ways to offer the training at low-to-no cost
  - CANS has multiple trainings

II. Transition to Optum Health

- Officially starts in January 2020, training and site monitoring have begun
  - Authorizations will need to be resubmitted, Track all requests

- Training for care coordination and COMAR regulations TBD
  - CCO Info Sharing: Heather Dewey will review changes in MABHA 2-weeks prior to CCO meetings

- ASO Transition
  - BHA is working collaboratively with Optum
    - Use e-mail: mdh.bhasotransition@maryland.gov
    - Visit https://mmcp.health.maryland.gov/Pages/Administrative-Service-Organization-Transition-Information-.aspx
  - Sign up for provider alerts to get up to date information about the transition

- Authorizations from Beacon Health Options (BHO) delayed
  - Through 12/31/19, email Joanna Joasil to escalate the most urgent authorizations
• **1915i and 1915b**
  - 1915b is the overall branch of care coordination
    - Review of 1915b State Plan Amendment (PSA) is underway
  - 1915i is the service array available under the 1915b
    - Is completed and started Oct 1, 2019
    - The regs are published (see the second bullet under COMAR on handout)
    - Changes to 1915i and 1915b are clear and will have a positive effect on current practice
  - MD Behavioral Health Module
    - Training modules on 1915i will be updated when BHA publicizes info

• **Overall take away:** Continue as usual and stay up to date on details of the transition

### III. TCM Plus

• BHA requests that CCOs be reminded to submit monthly reports on time
  - CCOs should call and email Candice Adams to compare TCM Plus list (410-402-7335; Candice.adams@maryland.gov)
    - CC Angela Gray on e-mail communications ([agray@harfordmentalhealth.org](mailto:agray@harfordmentalhealth.org))
  - BHA requests that CCOs regularly communicate TCM Plus discharges in a timely manner
    - BHA has 60 slots available for youth, currently 26 are invoiced
      - These additional spots appear full to BHA and children are waitlisted
    - Notify Candice within 72 hours when a child has been discharged
      - Send your most current monthly report to Angela Gray and Candice Adams by Friday, November 15, 2019
      - CCOs are to send Candice and Angela their new scanned referrals via a secured email

### IV. Customized Goods and Services

• Currently underspending
  - CSA MABHA holding a meeting to advocate for funding roll over
  - Some staff are not requesting funds for some of these services

### V. Upcoming Events

• Maryland Provider Trainings
  - Please ensure staff completes online trainings in a timely manner
  - If reports are needed more than quarterly, send UMB an email to request
• Calendar invitations for upcoming meetings have been sent. If you did not receive them, please reach out! Specific room and building information will be sent prior to the meetings. The dates are as follows:
  - Wednesday, January 8th, 2019, 10:30am-11:45am, BHA Campus in Catonsville
  - Wednesday, March 18th, 2019, 10:30am-11:45am, BHA Campus in Catonsville
  - Wednesday, May 13th, 2019, 10:30am-11:45am, BHA Campus in Catonsville
  - **Phone dial-in information:** Phone # 712-432-6340 | Access Code 270273#
Updates for CCO Supervisor’s Meeting  
11/13/19

ASO Transition:

- BHA is working collaboratively with Optum to ensure smooth transition
- Use the e-mail box mdh.bhasotransition@maryland.gov to submit any questions/concerns
- Follow this link for more information about the transition https://mmcp.health.maryland.gov/Pages/Administrative-Service-Organization-Transition-Information-.asp
- Please sign up for/review Provider Alerts for ongoing details
- Authorizations have been delayed for the last 2.5-3 months due to attrition secondary to contract transition. If you have an urgent request, please contact Joana directly to request escalation. BHO will prioritize initial requests over concurrent to ensure admissions are facilitated in a timely manner

1915b/1915i SPA Updates:

- Review of the 1915b State Plan Amendment (SPA) is underway. Communication regarding both the 1915i and 1915b SPA will be shared by BHA in the near future.

COMAR 10.09.89 Proposed Adoption:

- The following regulation(s) has been proposed for adoption: 10.09.89 1915(i) Intensive Behavioral Health Services for Children, Youth and Families (MCP)
  - “The purpose of this action is to implement a 3.5 percent rate increase in accordance with the Fiscal Year (FY) 2020 State budget, effective July 1, 2019. Additionally, this action increases the financial eligibility limit from 150 percent Federal Poverty Line (FPL) to 300 percent FPL, according to conditions set by CMS for the Department’s 1915(i) waiver renewal.”
- To view this update, please go to: https://health.maryland.gov/regs/Pages/ProposedRegs.aspx
- If you have any questions or would like to submit a comment, please email mdhregs@maryland.gov or call 410-767-6499.

TCM Plus:

- BHA has requested CCOs be reminded to submit their monthly reports on time
- BHA has also requested CCOs be reminded to communicate any TCM Plus disenrollment’s in a timely manner

Customized Goods & Services (CG&S):

- Please remember to utilize these funds; they are an asset to youth, families and our System of Care

Training:

- Reminder to follow previously communicated BHA timeline
Upcoming Events:

- 16th Child, Adolescent and Young Adult Services Annual Conference
  Integrating Clinical Intervention Within A Behavioral Health Approach
  Date: Tuesday, March 10, 2020
  Location: Martin's West, Baltimore MD
  Contact Person: Caroline Jones, cjones@maryland.gov
  Conference Fee: $55

- Behavioral Health Administration Annual Conference
  Date: Wednesday, May 6, 2020
  Location: Martin's West, Baltimore, MD
  Contact Person: Eunice Harvey, eunicej.harvey@maryland.gov
  Conference Fee: $95; Student rate: $55 (limited seating)